

Date: June 2, 2008

Date Minutes Approved: June 16, 2008

BOARD OF SELECTMEN MINUTES

Present: Jon Witten, Chair; Elizabeth Sullivan, Vice-Chair, and Andre Martecchini, Clerk.

Absent: No members were absent.

Staff: Richard MacDonald, Town Manager; John Madden, Finance Director; and Barbara Ripley, Executive Assistant.

The meeting was called to order at 7:30 PM.

OPEN FORUM

Mr. James Brennan, of 110 South Station Street, asked for the Board's assistance in getting a gas line installed for South Station Street, between Partridge Road and Surplus Street. He said that the road will be open shortly anyway, for work that the Town is doing. Mr. MacDonald said that he would contact Bay State Gas, and find out if the Town could be of help.

FOURTH OF JULY

Present from the Fourth of July Committee were: Margaret Kearney, Don Reed, and Jamie MacNab. Mr. MacNab reviewed the holiday weekend itinerary, which is available on the committee's website: www.duxbury4thofjuly.com. He said that the committee is very enthusiastic about the events. Food will be provided by the operators of Duxbury Beach Park again this year. Unfortunately, there are not sufficient funds to run shuttle busses from the schools to the beach. However, there will be ample parking at Duxbury Beach Park, free to Duxbury residents, for the duration of the Beach Party. There are two outdoor concerts planned. The Town Manager offered to look into getting the fields sprayed for mosquitoes prior to those events. Ms. Kearney noted that the weekend activities are primarily funded through donations to the Margery Parcher Fund. Donations are coming in more slowly this year, as expected with the current economic conditions. She made a plea for additional donations from anyone who is able to do so. It was noted that it is unlikely that construction on the new Harbormaster shack will have started by the holiday weekend. The Beach Reservation has delayed the project in order to get additional feedback from the community. There is a forum scheduled for June 16, 2008 at 7:30pm at the Senior Center. In the unlikely event that construction does begin, it will not interfere with the activities.

FINANCE DIRECTOR: YEAR-END DEPARTMENTAL TRANSFERS

Mr. Madden explained that Chapter 77, Section 1 of the Massachusetts Legislative Acts of 2006 allows for transfers across appropriations during the months of April and June with the approval of both the Board of Selectmen and the Finance Committee. Seven transfers are being presented for approval:

- 1) There were insufficient funds in the Finance Committee budget to cover attendance by one of the members at the Association of Town Finance Committees Annual Meeting. Ms. Sullivan moved that the Board approve a transfer from Account #1-122-5700-5236 (Selectmen expenses) to #1-131-5700-5712 (Finance Committee Dues and Memberships), in the amount of \$20.00. Second by Mr. Martecchini. Vote: 3:0:0.

- 2) There were insufficient funds in the Finance Department budget to cover attendance by the Finance Director at a New England States seminar on long-term financial planning. Ms. Sullivan moved to approve a transfer from Account #1-145-5700-5712 (Treasurer's Office Equipment) to #1-133-5700-5712 (Finance Department Meetings and Education), in the amount of \$600.00. Second by Mr. Martecchini. Vote: 3:0:0.
- 3) An obligation to pay accrued sick and vacation time to a retiring employee resulted in a shortfall in the Treasurer's salary budget. Ms. Sullivan moved to approve a transfer from Account #1-145-5700-0033 (Treasurer Department Banking Services) to #1-145-5100-0032 (Clerk Full-Time), in the amount of \$4,225.00. Second by Mr. Martecchini. Vote: 3:0:0.
- 4) An unexpectedly large volume of repairs to Fire Department vehicles left a shortfall in this budget. Ms. Sullivan moved to approve a transfer from Account #1-220-5100-0052 (Fire Department Salaries) to #1-220-5488-5700 (Fire Department Vehicle Repair), in the amount of \$6,000.00. Second by Mr. Martecchini. Vote: 3:0:0.
- 5) A change in the way Jordan Hospital runs its emergency services has resulted in a requirement that we fund additional ambulance supplies. Ms. Sullivan moved to approve a transfer from Account #1-220-5100-0052 (Fire Department Salaries) to #1-220-5502-5700 (Ambulance Supplies), in the amount of \$3,000.00. Second by Mr. Martecchini. Vote: 3:0:0.
- 6) There is a need to cover additional benefits and medical expenses to veterans. The Town will eventually be reimbursed for 75% of these expenses, but that money will go into the General Fund. Ms. Sullivan moved to approve transfers from Accounts #1-945-5700-5174 (Workers Compensation--\$5,200.00 and #1-945-5700-5358 (Property Liability--\$300.00) to Account #1-543-5700-5700 (Veteran's Benefits). Second by Mr. Martecchini. Vote: 3:0:0.
- 7) Less money available from the state to offset non-contributory pensions created a shortfall. Ms. Sullivan moved to approve a transfer from Account #1-945-5700-5174 (Workers Compensation) to #1-909-5100-0091 (Non-Contributory Pensions), in the amount of \$2,960.00. Second by Mr. Martecchini. Vote: 3:0:0.

ONE-DAY LIQUOR LICENSE REQUEST: JOHN HAMILTON FOR FRIENDS OF THE COUNCIL ON AGING/ Dinner Theatre Fundraiser on June 22, 2008

Mr. Martecchini moved that the Board grant a One-Day Wine & Malt License to Mr. John A. Hamilton, as a representative of the Friends of the Duxbury Council on Aging, for an event on June 22, 2008, under the conditions listed on the license. Second by Ms. Sullivan. Vote: 3:0:0.

ONE-DAY LIQUOR LICENSE REQUEST: PATRICK BROWNE FOR THE DUXBURY RURAL & HISTORICAL SOCIETY (DRHS)/ Private Function at the Winsor House on June 21, 2008

Mr. Martecchini moved that the Board grant a One-Day All-Alcoholic Beverage License to Mr. Patrick Browne, as a representative of the DRHS, for an event on June 21, 2008, under the conditions as listed on the license (as amended by the Selectmen to remove the requirement that the Town of Duxbury be named as additional insured on the liquor liability policy). Second by Mr. Witten. Vote: 3:0:0.

TOWN MANAGER BRIEF

- 1) \$2.8 million in new construction was permitted in the month of May 2008. Much of this is attributable to the Merry Village project.
- 2) Plymouth County Mosquito Control has begun spraying Town and school fields.
- 3) We received a report from the State that we will not be receiving the anticipated amount of transportation funding. This puts funding for GATRA bus routes in jeopardy. Mr. MacDonald said that he was very disturbed by the difference between the State's original indications of funding for this program and the current situation.

ANNOUNCEMENTS

Land-Use Summit: Mr. Witten announced that there will be a meeting of all of Duxbury's Land Use boards on Wednesday, June 11, 2008 at 7:30 PM at the Senior Center. The purpose of the meeting is a general forum on land use issues facing Duxbury over the next several years. The summit is open to the public. He asked the Board for agenda suggestions. The Board decided to include the following items on the agenda:

- Permitting Approval Process: Can It Be Streamlined?
- Examination of Commercial Zones: Permitting and Uses
- Re-zoning for "Affordability" and the 10% threshold
- Issues of Enforcement
- Roles, Responsibilities, and Conduct of Land-Use Boards
- Update of Duxbury's Comprehensive Plan

MINUTES

Mr. Martecchini moved to approve the Open Session minutes of May 19, 2008 as written. Second by Ms. Sullivan. Vote: 3:0:0.

Mr. Martecchini moved to approve the Executive Session minutes of May 19, 2008 as written, with the contents to remain sealed until the need for confidentiality has passed. Second by Ms. Sullivan. Vote: 3:0:0.

COMMITTEE APPOINTMENTS

Affordable Housing Trust: Ms. Sullivan moved to appoint Mr. Harold Moody to the Affordable Housing Trust, for a term to expire on June 30, 2009. Second by Mr. Martecchini. Vote: 3:0:0.

Board of Health: Mr. Witten moved to re-appoint Mr. Jerry Janousek and Mr. Bruce Bygate to the Board of Health, for terms to expire on June 30, 2011.

Community Preservation Committee (CPC): Mr. Witten moved to re-appoint Ms. Pat Loring to the CPC as a representative of the Open Space & Recreation Committee, for a term to expire on June 30, 2011, and to re-appoint Ms. Sarianna Seewald to the CPC as an at-large member, also for a term to expire on June 30, 2011. Second by Mr. Martecchini. Vote: 3:0:0.

Conservation Committee: Mr. Martecchini moved to re-appoint Mr. Sam Butcher and Dr. Thomas Gill to the Conservation Commission, for terms to expire on June 30, 2011. Second by Ms. Sullivan. Vote: 3:0:0.

Council on Aging: Ms. Sullivan moved to appoint Reverend Catherine Cullen and Ms. Patricia Ryan to the Council on Aging, for terms to expire on June 30, 2011. Second by Mr. Witten. Vote: 3:0:0.

Council on Aging Associate Members: Ms. Sullivan moved to appoint Rev. Elizabeth Stevens and to re-appoint Mr. James Taylor, Mr. Bill Campbell, Mr. Woody Woodruff, and Dr. Shirley McMahon Oktay as Council on Aging Associate Members, for terms to expire on June 30, 2009. Second by Mr. Witten. Vote: 3:0:0.

Old Colony Elder Services: Ms. Sullivan moved to re-appoint Ms. Pauline Flynn as the Town's representative to Old Colony Elder Services, for a term to expire on June 30, 2009. Second by Mr. Martecchini. Vote: 3:0:0.

Old Colony Planning Council: Ms. Sullivan moved to re-appoint Mr. Jim Taylor as the Town's representative to the Old Colony Planning Council. Second by Mr. Witten. Vote: 3:0:0.

Design Review Board: Mr. Martecchini moved to re-appoint Ms. Sarah McCormick and Ms. Nancy Johnson to the Design Review Board for terms to expire on June 30, 2011. Second by Mr. Martecchini. Vote: 3:0:0.

OTHER BUSINESS

- Ms. Sullivan asked Ms. Ripley to place the Grange property on the agenda for June 16, 2008 to discuss its future as an affordable housing property.
- Mr. Martecchini mentioned that Phase I of the noise mitigation project has been implemented. This did involve more flights over Duxbury. Mr. Martecchini has not heard complaints about this to date. Phase II will begin soon.
- There will be a Fireman's Memorial Service at 9:00 AM on June 8, 2008 on the grounds of the Main Fire Station. Ms. Sullivan will attend on behalf of the Selectmen.

ADJOURNMENT

Mr. Martecchini moved to adjourn the meeting at 8:30 PM. Second by Ms. Sullivan. Vote: 3:0:0.